

**SCHOOL BOARD OF NASSAU COUNTY, FL**

**This proposal assumes that the tax roll is received July 1**

**TRIM BILL REQUIREMENTS 2023-2024**

**TIME**

|  |   |                                    |
|--|---|------------------------------------|
| July 1, 2023<br>(Saturday)   | <b>RECEIVE TAX ROLL CERTIFICATION FROM PROPERTY APPRAISER</b>   |                                    |
| July 20, 2023<br>(Thursday)  | <b>BOARD WORKSHOP ON 2023-2024 PROPOSED BUDGET</b><br>(DOE must certify the millage rates by July 19 and the TRIM timelines state that this meeting must occur by the 24th day. This timeline allows for the adjustment of advertisements budget numbers based on the final certified millage rates.)                             | <b>5:30 pm</b>                     |
| July 20, 2023<br>(Thursday)  | <b>SPECIAL BOARD MEETING</b><br>Approve TRIM advertisements for 2023-2024 As action Item.<br>(This will allow sufficient time to meet the deadlines of the newspapers for advertising space.)   | <b>7:00 pm</b>                     |
| July 27, 2023<br>(Thursday)  | <b>BOARD WORKSHOP ON 2023-2024 PROPOSED BUDGET</b><br>(Prior to Regular Board Meeting)  | <b>5:30 pm</b><br><b>if needed</b> |
| July 26 - July 28<br><b>Wednesday - Record</b><br><b>Friday - Newsleader</b>   | <b>ADVERTISE IN APPROPRIATE PUBLICATIONS</b><br>(TRIM requires us to advertise by the 29th day. In looking at the publication of local papers, this means we can advertise the week of the 24th. The official TRIM notice will be in the Friday addition of the Newsleader and we can still advertise in the Record on the 26th.) |                                    |
| July 31, 2023<br>(Monday)<br><b>Must be after 5:00 pm</b>  | <b>SPECIAL BOARD MEETING</b><br>Hold first Public Hearing. Approves Tentative Millages.<br>Tentative Budget and Set Final Hearing Date.   | <b>6:30 pm</b>                     |
| August 1, 2023<br>(Tuesday)  | <b>NOTIFY PROPERTY APPRAISER OF THE TENTATIVE MILLAGE RATES</b>   |                                    |
| September 11, 2023<br>(Monday)<br><b>Must be after 5:00 pm</b>   | <b>SPECIAL BOARD MEETING</b><br>Special meeting date is required to achieve Annual Financial Reporting deadline.<br>Hold Final Public Hearing, Discuss RollBack, Approve Capital Outlay Plan, Adopts Final Millages, Approve Final Original Budget 2023-2024, and Approve Annual Financial Reports                                | <b>6:30 pm</b>                     |
| September 12, 2023<br>(Tuesday)  | Send Certification to the Property Appraiser, Tax Collector, Department of Revenue and the Department of Education  |                                    |
| September 13, 2023<br>(Wednesday)  | Submit Certification of Compliance to Department of Revenue   |                                    |
| <b>THIS PROPOSED TIMELINE IS CONTINGENT UPON THE RECEIPT OF THE TAXABLE VALUE FROM THE PROPERTY APPRAISER ON OR BEFORE JULY 1, 2023.</b> |   |                                    |

## **IMPORTANT TRIM DATES**

**July 1**

Certification by property appraiser of taxable value

**July 24**

Superintendent must submit budget to the School Board

**By July 29**

School Board must advertise its proposed budget and tentative millages by the date.

**2 to 5 days later**

Within 2 to 5 days of the advertisement, School Board must hold its public hearing to tentatively set the millage rates and budget.

**August 4**

Board must report information on proposed millages and final hearing date to the property appraiser and the tax collector.

**September 3 through September 18**

Hold final budget hearing to set final millage rates and budget.

Since July 26th is a Monday and the Nassau County Record only prints on Wednesday and the Newsleader prints on Wednesday and Friday, our typical timeline is sufficient to meet the requirements of the TRIM standards if we are going to advertise in the local papers.

Nassau County record is published on Wednesday, July 26 and FB NewsLeader is published on Friday, July 28. Materials need to be provided to the papers by Thursday, July 20.